



Erasmus+



**JOB**  
**LABYRINTH**

## MEMORANDUM OF UNDERSTANDING

BETWEEN

---

AND

---

IN THE FRAMEWORK OF THE EUROPEAN PROJECT

**JOB LABYRINTH - FOSTERING YOUTH INCLUSIVE EDUCATION AND TRANSITION TO WORK THROUGH GAME-BASED APPROACHES INTEGRATING ACTIVE EMPLOYMENT AND WEB-BASED GUIDANCE IN EUROPE**

*(AGREEMENT NUMBER 2016-1-IT01-KA202-005493)*

This Memorandum of Understanding is signed between:

---

Job Lab National Coordinator for \_\_\_\_\_ and hereafter named "**JL national coordinator**",  
represented by \_\_\_\_\_

and

---

hereafter named "**JL Spot**", represented by \_\_\_\_\_

Which have agreed as follows:

### **Article 1/Purpose**

1. The purpose of this Memorandum of Understanding (MoU) is to provide the framework of the establishment of \_\_\_\_\_ as a JL Spot, under the approval of the JL National Coordinator.
2. This MoU shall regulate the terms and conditions of the agreement between the parties with regard to the status of Job Lab Spot

### **Article 2/Duration**

1. This MoU has a maximum duration of 12 months.
2. It enters into force on the date of signature by both participating parties.
3. The agreement could be renewed for 12 months successively provided that the periodical revision confirms that the obligations and duties are still being fulfilled and outcomes have been successful.

### **Article 3/Obligations of the Coordinator**

The Coordinator shall undertake:

1. to verify that the other party meets all the necessary requirements to be granted with the JL Spot status.
2. to send to the JL Spot a copy of the MoU signed, of the various reports and of any other official document concerning the project.
3. to carry out periodical revisions in order to decide whether the agreement can be renewed or not.

### **Article 4/Obligations and Duties of the Partner**

The Partner shall undertake:

1. to have an official legal status and be registered as organization/body entitled by national/regional public authorities (official authorization/accreditation needed) to provide orientation and vocational guidance.
2. to have joined the Job Lab Community of Practice.
3. to host a Job Lab Corner clearly displaying the Job Lab game logo, fitted with at least a PC/laptop with available internet connection, available to offer free of charge vocational guidance, orientation and employment-oriented opportunities for players addressing them (information on working hours, contacts and focal points must be clearly provided and visible).
4. to be the reference point of players addressing them through the game, guiding and orientating them to achieve the goals of the different levels of the Job Lab Game and to build up their own professional career.
5. to have at least one Job Service counsellor/teacher/professional trained through the Job Labyrinth training of trainers or dissemination events organized by the JL national coordinators.
6. to deliver guidance services using at least one of the e-Tools selected and described in the **IO1 Repository On Youth Active Employment** of the Job Labyrinth Project.
7. to reach at least 30 young people enrolled in the Job Lab game per year.
8. to contribute to spread awareness on the JOB LABYRINTH Community of Practice, to increase the exchange knowledge, practice and common understanding among the members.
9. to fully cooperate with the JL National Coordinator, periodically reviewing the compliance with quality standards.
10. to communicate to the JL National Coordinator any changes that may affect the compliance with the tasks of the JL Spot.
11. to accept responsibility for all information communicated to the Coordinator.

#### **Article 5/Rights of the Partner**

The Partner will have the right:

1. to use the Job Lab game Logo.

2. to have access to the beneficiaries' complete report, including their portfolio and professional profiles, generated by the system after playing the game.
3. to have its own logo and organizational profile listed in the network of Job Lab Spots.
4. to get in contact with other Job Lab Spots, professionals and stakeholders active in the labor market.

#### **Article 6/Reporting**

1. The JL Spot will send an annual report to the JL National Coordinator about the tasks performed and the outcomes achieved during the period, as well as any other information the JL National Coordinator requests.

#### **Article 7/ Monitoring and supervision**

1. The JL Spot shall provide without delay the JL National Coordinator with any information that the latter may request from him concerning the implementation of the task covered by this MoU.
2. The JL Spot shall make available to the JL National Coordinator all the documents needed to check that the aforementioned task is being or has been carried out.

#### **Article 8/ Liability**

1. The JL Spot will not use the Job Labyrinth Logo and/or any content regarding the game for any commercial purposes or for aims which are against the law or the spirit of the project.

#### **Article 9/Termination of the agreement**

1. The JL National Coordinator may terminate the agreement if the JL Spot has inadequately discharged or failed to discharge any of the contractual obligations or if the quality standards required to become a JL Spot are no longer met, insofar as this is not due to *force majeure*, after notification of the JL Spot by registered letter has remained without effect for one month.

**Article 10/ Amendments or additions to the agreement**

1. Amendments to this MoU shall be made only by a supplementary agreement signed on behalf of each of the parties by the signatories to this contract.

Done at \_\_\_\_\_, in two copies.

For the **JL National Coordinator**,

For the **JL Spot**,

[ signature ]

[ signature ]

The legal representative

The legal representative

[ date ]

[ date ]